



BALLYCLARE PRIMARY SCHOOL

Website: www.ballyclareps.co.uk Email: kmulligan818@c2kni.net

ISSUE: 3

Thursday 13th September, 2018.

Term 1



<https://www.easyfundraising.org.uk/causes/ballyclareprimary/>

TOTAL RAISED SO FAR IS: £1178.12



HOMETIME ROUTINES

Thank you for ensuring both you and your child fully understand the arrangements for collection at home time, especially if your child is being collected by another adult or carer. This reduces the confusion and distress caused when children or parents are unaware of these arrangements and also restricts the unnecessary interruptions to the school office.

* Any other adult collecting P1 children - please be aware of the class teacher's name.

We appreciate that there may be an occasion when a parent is unavoidably late and in these circumstances we would ask that you contact the school immediately - well before the bell rings, so your child can be located in the school building.

All pupils, P1-4, have a collecting adults list. P5-7 may walk/meet key adults. All children cycling or scooting to/from school need to wear a cycle helmet. We are using our cycle rack areas well for our cyclists etc to 'park' their bikes and scooters.

MOBILE PHONES

Parents please note, it is school policy for children to leave their mobile phones at home each day. Only pupils who have to contact a parent, on occasions, for collection times etc. should have phones in school, switched off and with their class teacher.

Some pupils may be bringing phones to school unnecessarily, particularly in senior classes. These are very expensive and we do not wish them to be lost or damaged accidentally. Your child's class teacher will have spoken to their class about leaving mobile phones at home.

SEESAW

We are delighted that SeeSaw will be used by all classes again this year to share photos of your child and their activities with home. Sign up with your child's class teacher if you haven't already done so. We are keen to strengthen our links between home and school each year.

Please note we have many wonderful uses for SeeSaw to get information of interest to you. Parents should note that the messaging area related to SeeSaw should not be used to make school/home arrangements which parents have responsibility for. In a busy school - teachers do not message during teaching time and all staff will ensure replies in normal school working hours. Please do not message at night. An emergency email can be sent via kmulligan818@c2kni.net should the need arise for teachers to be informed the next morning. Thank you.

P1 PARENTS

Please note that P1 pupils will remain in school for the full day from Monday 1st October.

A leaflet has been sent home to provide other important information for you. Some of our P1 pupils will be in the local press after the 21st September - so get your copy of The Newtownabbey Times to see their smiling little faces.

SCHOOL PHOTOGRAPHS

You will receive a letter concerning photograph arrangements for our pupils which will take place on the 22nd and 23rd October. Parents are not required to attend these photograph sessions as the class teachers will supervise their completion.

Any family (parents and children) wishing to have a portrait taken may book this via the school office. These portraits will be taken on Monday 22nd October from 5:00pm onwards. Timeslots must be booked in advance by calling our school office (02893322389). Each portrait is one sitting and we would ask you to understand this, as other families will be waiting.

THE MUSIC TEAM NEEDS YOU

Do you have any unused or unwanted instruments at home collecting dust that could be donated and put to good use in school? If so, please contact Mrs Hyde for further details. Music plays a huge part within our school and budget restraints continue to put pressure on the music service and therefore music in our school.

Many thanks in advance,
Mrs Hyde (Head of The Arts)

UNIFORM CODE

All pupils look very smart. Please ensure names are on everything that may be removed in school. All long hair must be tied back and boys' hair should not exceed collar length, otherwise it must be tied back at all times. All fringes out of eyes please.

A reminder that earrings must be removed for school time please.

★ *Hair dye or shaved hair designs are not permitted. This is a recognised school uniform expectation.*

PRE-ENROLMENT FOR PRIMARY 1 – 2019/20

Our P1 places for next year, 2019/20, are filling up. Please ensure your child's name is down with the school office if a place is to be requested. It is appreciated when a parent enrolls their child via current parent recommendation. Thank you for continuing to do this.

A copy of our pre-enrolment form is included with this bulletin, please distribute to your friends and neighbours. We have names down already, so it's never too early. Our enrolment is rising each year.

*Parent also please note that the Education Authority is now insisting on On-Line Applications in January 2020 only. Pre-enrol children now so we can help you when the time comes.

PUPIL OF THE WEEK

Alongside our Monthly Star Award- all classes have a Pupil of the Week identified. These pupils have been noted for their positive attitude to learning and great effort in classroom, and outdoor activities. These pupils always receive a sticker and a note home to their parents. Please commend this at home.

SCHOOL WEBSITE

Our School Website is well used. Please access it for Bulletin and other information e.g. Holiday List, school letters etc. Please log on to www.ballyclareps.co.uk and email me if you have any suggestions for future feature inclusions.

DATES FOR YOUR DIARY – Keep them free!

1. Parenting Seminar Evening: 4th October 2018 at 7:00pm. Book a place either in school or on line. A night not to be missed. All welcome to hear about raising life ready kids.
2. Mum's Night Out! Women's Health Evening: 6th November 2018. More details to follow. Plan to come along and bring a friend too.

As always: If there is anything that concerns you in any way in school, please contact me via the school office or by e-mail if that is easier. I will always follow up any issues raised if I have your contact details. Mrs Mulligan

COMMUNITY NEWS

MOSSLEY HOCKEY CLUB - BOYS YOUTH HOCKEY

Saturday Morning Club	10.00am to 11.00am	Year 2 to Year 11 pupils can attend.
Tuesday and Thursday	18.30 to 19.30	Year 8 to Year 11 pupils can attend.

Subs remain unchanged: Annual sub £30 per person + £1 per session attended. Membership forms available from the school office. For further details, contact Harry McNeill 07738412182.

* *Parents please note that our Community News items are advertisements only. The school has no means of endorsing these activities. All parents are advised to seek details and suitability for themselves.*

Ballyclare Primary School
Doagh Road
Ballyclare
BT39 9BG



APPLICATION
FOR
PRE-ENROLMENT

Principal: Mrs. K. Mulligan B.Ed.(Hons.), M.Ed., P.Q.S.H.

Tel: 02893322389

Current Enrolment No: 572 Current Admission: 82

Fax: 02893354230

Email: kmulligan818@c2kni.net

Before completion, you are advised read the notes of guidance on page 2 of this form.

A. THE CHILD.

Child's Forename(s):		Surname:					
Chosen Name:		Date of Birth:	<table border="1"> <tr> <td>MALE</td> <td><input type="checkbox"/></td> </tr> <tr> <td>FEMALE</td> <td><input type="checkbox"/></td> </tr> </table>	MALE	<input type="checkbox"/>	FEMALE	<input type="checkbox"/>
MALE	<input type="checkbox"/>						
FEMALE	<input type="checkbox"/>						
Name(s) of Parent(s) or Guardian(s):							
Address of Parent(s) or Guardian(s):			Postcode:				
Telephone No:		Mobile:					
Is the above child currently enrolled in a nursery school or unit?		Yes <input type="checkbox"/>	No <input type="checkbox"/>				
If 'yes' which nursery or unit?							

B. INTENDED SCHOOL OF YOUR PREFERENCE.

1.	
2.	
3.	

Current or previous family connection with Ballyclare Primary School?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Any other information which may be relevant:	

**C. THE ADDRESS WHICH I HAVE GIVEN IS THE CHILD'S HOME ADDRESS.
THE DETAILS WHICH I HAVE GIVEN ARE CORRECT.**

Parent/Guardian:		Date:	
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★ *Please notify the office of any change in address before your child commences school.*

Please note you need only enrol your child with one school as the official Education Authority form allows you to list three schools in order of your choice.

(Notes of guidance -see over)

PRE-ENROLMENT NOTES OF GUIDANCE

1. The purpose of this pre-enrolment application form is twofold: -
 - To provide initial, meaningful contact between parents and the school.
Parents may be assured, having pre-enrolled their child, that all relevant official open enrolment information from Education Authority North Eastern Region, will be forwarded to them by the school in due course.
 - To assist the Board of Governors and staff in the forward planning of the school.

Accurate enrolment information helps the school prepare more effectively to receive your child e.g. to plan for the required number of classes, class size and facilities.

2. Parents, who are interested in seeking a place for their child in Ballyclare Primary School, complete the pre enrolment form in the knowledge that Boards of Governors are not permitted to include preference in their criteria.
3. In the event of over subscription the criteria set out below will be applied.

CURRENT OPEN ENROLMENT - ADMISSIONS INFORMATION

Type of School:	Controlled Primary
Current Enrolment No:	572
Current Admission No:	82

Details of the respective functions of the Board of Governors and the Principal in relation to admission to the school.

When considering which children should be selected for admission a Sub Committee of the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. On selecting children for admission, children resident in NI at the time of their proposed admission will be selected for admission before any child not so resident, may be selected for admission.

Admissions criteria to be used in the event of the school being oversubscribed.
The criteria are listed in order of priority.

In the event of the school being oversubscribed the Board of Governors will apply the following criteria. The criteria are listed in order of priority.

1. Children who have attained compulsory school age at the time of their proposed admission.
2. Children who will have an older sibling* living at the same residence enrolled at Ballyclare Primary School at the time of their proposed admission.
3. Children whose parent is a permanent employee at Ballyclare Primary School at the time of their proposed admission.
4. Children whose older sibling* living at the same residence previously attended Ballyclare Primary School (minimum 1 year attendance). Verification will be sought.
5. Children who are the eldest or only child in the family seeking admission to a main stream Primary School.
6. Children whose parent/legal guardian previously attended Ballyclare Primary School. Verification will be sought.
7. Children who live nearest to the school as decided by a straight line digital measurement using the post code address of their normal residence to the postcode address of Ballyclare Primary School. Ballyclare Primary School will use the Northern Ireland portal for Geographical Information (GI) decision making tool, Spatial NI, to determine distances.
8. Date of birth with preference being given to the eldest child, determined by date-of-birth as entered on a birth certificate.

** Sibling includes brother/sister, half-brother/sister, step-brother/sister, foster brother/sister*

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.

The school's policy on the consideration of application after the Open Enrolment Admissions procedure concludes, is available directly from the school.